



Mariners Village
Home Owners Association (HOA)
140 Church Street, Westcliff, Hermanus

info@marinersvillage.co.za

NOTIFICATION of NEW OWNERS / TENANTS

To: The Estate Manager / HOA Chairman Date: _____

From: (Name of Agent/Owner) _____

(Name of Agency) _____ (if applicable)

Please take note of the following transaction concluded in Mariners Village:

- Transaction type: _____ (sale of house/stand or lease of property)
- Erf No.: _____ Street Name & No.: _____

In case of the sale of a house or stand, please provide the following information:

- Seller's Name: _____
- Buyer's Name: _____
- Occupation Date: _____ (i.e. in case of a house sold)

In case of a lease/rent transaction, please provide the following information:

- Landlord's Name: _____
- Lessee's Name: _____
- Period of lease: From date _____ To date _____
- House Size: No. of Bedrooms _____ No. of Bathrooms _____

The following information must be completed and submitted to the Complex Manager or the HOA Chairman for record and security purposes. It is required for all property related transactions.

Personal information of people who will stay in the house:

(a) Head of household:

Name & Surname: _____ ID No.: _____

Email Address: _____ Tel. No.: _____

Postal Address: _____

_____ Postal Code: _____

Occupation: _____

Employer's name _____ Tel. No: _____

(b) Spouse:

Name & Surname: _____ ID No.: _____

Email Address: _____ Tel. No.: _____

Occupation & Employer: _____

(c) Children (staying in the house):

Name: _____ Age: _____

Name: _____ Age: _____

Name: _____ Age: _____

Name: _____ Age: _____

(d) Other:

Name & Surname: _____ ID No.: _____

Name & Surname: _____ ID No.: _____

Name & Surname: _____ ID No.: _____

Vehicles to be used by the family:

This information is required for security purposes. A maximum of two remote controls will be issued (at a price to be set by the HOA from time to time) to a household with two vehicles.

(a) 1st Vehicle:

- Make: _____ Model: _____
- Colour: _____ Reg. No. _____

(b) 2nd Vehicle:

- Make: _____ Model: _____
- Colour: _____ Reg. No. _____

Please note that only road worthy vehicles with valid licenses will be allowed onto the Complex. Authorised drivers of the vehicles listed above must attached a copy of their valid driver-license to this document.

Please note, caravans, boats and trailers are not allowed to be kept on the property where they are visible from any road in the Complex or from neighbouring houses.

Domestic animals on site:

All residents must apply to the HOA for pre-approval before domestic animals may be kept at their property. Please ensure that you are acquainted with the terms and conditions on this subject matter as contained in Complex’s Conduct Rules and Regulations (see rule 9.4 thereof), which will guide the HOA to decide whether to approve the application.

- Type, number and description of animals to be kept:

I, the undersigned new owner/tenant, hereby declare that I have familiarize myself with the Complex's Regulatory Documents as being made available by the HOA - via Complex's official website, i.e. www.marinersvillage.co.za - to all interested / responsible persons.

I further declare that I understand and accept the applicable codes of conduct and regulations as contained in the Complex's Regulatory Documents as binding and that I shall abide therewith and that I shall also ensure that my household (spouse/children, etc.), as well as my domestic employees, friends, visitors and service providers are aware and understand the applicable rules and regulations and that they shall comply therewith.

Signed by the (as applicable):

1. New Owner/Tenant: (Name) _____ Signature: _____

2. Estate Agent: (Name) _____ Signature: _____

3. Landlord: (Name) _____ Signature: _____

For Office Use Only	Date reviewed: _____
Reviewed by (Name) _____	Signature _____
Number of people in the household in line with the max. allowable for that house? _____ (Yes/No)	
Comment: _____	
Security gate remote controls issued: 1 st No. _____ 2 nd No. _____	

Comment: _____	

Application to keep pets: Approved / Not Approved _____	
Comment: _____	

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