

**BUILDING CHECKLIST FOR ESTATE MANAGER  
(FORM BH) – (15 January 2025)**

Homeowner's Name: \_\_\_\_\_ Surname: \_\_\_\_\_

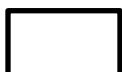
Street Name & No.: \_\_\_\_\_ Erf No: \_\_\_\_\_

DESCRIPTION	TICKED
Stamped plan my OM and HOA	
NHBRC Certificate attached	
Builders power box installed	
Pre paid electricity meter installed	
Water connected and water meter installed	
Builders hut	
Chemical toilet on site	
Sewerage connection found and marked	
PPE bibs supplied to all workers with erf number clearly marked on the back	
All workers registered with security	
Approved building plan on site	

Signed by the Owner: \_\_\_\_\_ Date: \_\_\_\_\_

**Complex Manager's Comments/Notes:**

Dear Homeowner,



Your application to commence with the building work is not approved due to the shortcomings indicated above

Your application to commence with the building work is conditionally approved, provided you rectify the shortcomings marked with a **PR** (i.e. **"Please Rectify"**) in the margin above are satisfactorily rectified within 5 days from the date hereof.

Your application to commence with the building project is unconditionally approved and you may commence with the building work

Signed by the Complex Manager or his delegate:

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_